



## Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form  
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**To fund projects up to £1,000 without the need for matched funding**  
To fund up to 50% of projects costs of projects over £1,000  
Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. ([See Section 2 for contact details](#))  
Please contact your Community Area Manager before completing your application  
([See Section 3 for contact details](#))

### 1. Your organisation or group

|                             |   |               |  |
|-----------------------------|---|---------------|--|
| <b>Name of organisation</b> | Kennet Young Musicians  |               |  |
| <b>Contact name</b>         |   |               |  |
| <b>Contact address</b>      |   |               |  |
| <b>Contact number</b>       |   | <b>e-mail</b> |  |
| <b>Organisation type</b>    | Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/><br>Other, please specify |               |  |

### 2. Your project

|   |   |             |  |
|---|---|-------------|--|
| <b>Project Title/Name</b>   | Devizes and District Wind Band  |             |  |
| <b>What is your project about and what does it aim to achieve?</b><br><br><i>Important: This section is limited to 600 characters only (inclusive of spaces).</i> | My project will help to improve the quality of life socially for young people by providing an educational club for ages 10-18 |             |  |
| <b>In which community area does your project take place? (Please give name – see section 3)</b>   | Devizes   |             |  |
| <b>I/we have discussed our project with the town/parish council?</b>  | Yes <input type="checkbox"/>  | <b>Date</b> | No <input checked="" type="checkbox"/> |
| <b>I/we have discussed our project with our Wiltshire councillor?</b>   | Yes <input type="checkbox"/>  | <b>Date</b> | No <input checked="" type="checkbox"/> |

|   |   |
|---|---|
| <b>Where will your project take place?</b>  | Devizes School  |
| <b>When will your project take place?</b>   | Wednesday after school during the school term.  |
| <b>How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?</b><br><br><i>Important: Please do not type/write in paragraphs – This section is limited to 800 characters only (inclusive of spaces)</i>  | <p>This project has been running for many years and has reached many children and families in this time. As a result some of the instruments have worn out and need replacing. This band play regular concerts with the local adult wind and jazz groups involving the community.</p> |
| <b>How many people will benefit from your project?</b>  | There are currently 35 in the band  |
| <b>How does your project demonstrate a direct link to the local community plan for your area (see <a href="http://www.wiltshire.gov.uk/areaboards">www.wiltshire.gov.uk/areaboards</a>) or priorities of your area board?</b><br><br><b>Please provide a reference/page no.</b>   | <p>We provide access for young people from local schools to high quality music support through this social activity.</p> <p>Community Visions page 6</p>  |
| <b>Any other information about your project. (Limited to a 1000 characters)</b><br><p>The children can use these instruments for free. They pay a small subscription to the band per term which pays for our running costs, music, teacher time etc. Our groups for the Kennet Area share the bank account with the North and West Areas. The Kennet area is a new thing which has only been existence since my post was created as the plan is to expand the East side of the county with its clubs. Our numbers are small at present and my job is to help expand them further and get a real sense of community. Our accounts therefore reflect Wiltshire Young Musicians as a whole, the instruments it owns (which don't take into account depreciation of value of these instruments) and the money left over is to cover the teaching costs.</p> |   |
| <b>To be completed ONLY where town/parish councils are making an application</b>  |   |
| <b>Is your project one which parish/town councils have powers to raise local taxes to fund?</b>   | Yes <input type="checkbox"/> No <input type="checkbox"/>  |
| <b>Could your project be funded from your reserves?</b>   | Yes <input type="checkbox"/> No <input type="checkbox"/>  |
| <b>Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)</b>  | Yes <input type="checkbox"/> No <input type="checkbox"/>  |

### 3. Management

How many people are involved in the management of your group/organisation?  
Of these, how many are:

|                                  |      |                                |        |                                |
|----------------------------------|------|--------------------------------|--------|--------------------------------|
| Over 50 years                    | Male | <input type="text" value="1"/> | Female | <input type="text" value="1"/> |
| 25 – 50 years                    | Male | <input type="text"/>           | Female | <input type="text" value="1"/> |
| Under 25 years                   | Male | <input type="text"/>           | Female | <input type="text"/>           |
| Disabled People                  | Male | <input type="text"/>           | Female | <input type="text"/>           |
| Black and Minority Ethnic people | Male | <input type="text"/>           | Female | <input type="text"/>           |

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?  
The teaching costs are covered by the subscriptions.

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

A wind band is driven by it's percussion players and these instruments will enable us to bring in more players and expand the band to reach more people. The tenor saxophone will be of a quality that will enhance the whole sound of the band as the tone will be better and all the notes will work on it. This instruments can be lent for free to many people over it's 30 year life span.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Name of Funder

Amount Applied For

Amount Received

Plain Action

1032

*Please list with amount applied for and whether you have been successful*

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

*If yes, please state which one(s).*

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

| 4. Information relating to your last annual accounts (if applicable)   |               |  |     |          |
|--|---------------|--|-----|----------|
| Year ending: 2012  | Month: June   | Year:  |     |          |
| A - Total income:  | £43084        |  |     |          |
| B - Minus total expenditure:   | £             |  |     |          |
| Surplus/deficit for year: (A minus B)  | £             |  |     |          |
| Free reserves currently held (i.e. money not committed to other projects/operating costs)  | £             |  |     |          |
| 5. Financial information – <i>If you can claim back V.A.T. please <u>exclude</u> VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.</i> |               |  |     |          |
| Project Costs A<br>Please provide a <u>full</u> breakdown e.g. equipment, installation etc.  |               | Project Income B<br>Please list all sources of funding for this project, as provisional (P) or confirmed (C) |     |          |
|  |               |  | P/C |          |
| Yamaha Tenor Saxophone   | £849          | Own fundraising/reserves   |     | £        |
| Percussion instruments   | £526          |  |     | £        |
|  | £             | Parish/town council  |     | £        |
|  | £             |  |     | £        |
|  | £             | Trusts/foundations   |     | £        |
|  | £             |  |     | £        |
|  | £             | In kind  |     | £        |
|  | £             |  |     | £        |
|  | £             |  |     |          |
|  | £             | Other  |     | £        |
|  | £             | Plain Action   |     | £1,032   |
|  | £             |  |     | £        |
| <b>Total Project Expenditure</b>   | <b>£1,376</b> | <b>Total Project Income</b>  |     | <b>£</b> |
| <b>Total project income B</b>  |               | <b>£1,376</b>  |     |          |
| <b>Total project expenditure A</b>   |               | <b>£1,032</b>  |     |          |
| <b>Project shortfall A – B</b>   |               | <b>£344</b>  |     |          |
| <b>Grant sought from Wiltshire Council Area Board</b>  |               | <b>£344</b>  |     |          |
| Bank Details   |               |  |     |          |
| Please give the name of the organisations' bank account e.g. Barclays  |               |  |     |          |
| Please give the name of the organisations' bank account e.g. Chippenham Scouts   |               |  |     |          |

**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection     Safeguarding Adults
- Public Liability Insurance     Equal opportunities
- Access audit     Environmental impact
- Planning permission applied for (date)                      or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 16/06/2012

**Position in organisation:**

**Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))**